



# 2026 KNIGHTS BUS TRANSPORT FEES & POLICY

Dear Knights Parents,

**PLEASE CAREFULLY READ AND TAKE NOTE** of the following important information about our bus transport service for 2026.

Please read the following important information about our bus transport service for 2026. Our bus transport service is designed to provide a safe and convenient transportation option for our students, and we are committed to ensuring that every student has a positive experience. Below, you will find details about our bus routes, schedules and policies.

## 1. REGISTRATION

To get started, please complete the online application form:

<https://knightsprep.co.za/at-knights/knights-services/#Bus>

Parents are required **to register for the bus transport services for the whole year.**

**One full calendar months' notice is required** if the bus transport service is no longer required.

## 2. CHARGES

The charge for the bus transport services will be invoiced per student monthly, in addition to your school fees.

The monthly fee will be:

- **R1800.00** from January to November 2026 (11 months) for **both morning and afternoon trips.**
- **Alternatively, R900.00** from January to November 2026 (11 months) for **one-way** trips only.
- A **lunch option** will be **charged extra** at **R750.00** per month from January to November 2026 (11 months) per student if selected.

## 3. BUS ROUTE TIMETABLE

Knights offer a morning and afternoon bus service from **Broadacres, Bel Air Mall and Douglasdale Shopping Centre.**

### **DEPARTURE TIMES FROM THE VENUE:**

- **Broadacres:** 06h00 (BP Garage)
- **Douglasdale:** 06h15 (outside Clicks)
- **Bel Air:** 06h30 (outside Steers)

**Leaving Knights:** 16h00 Monday to Friday or 12h15 on break-up days

### **ARRIVAL TIMES AT THE VENUE** (approximate times based on traffic conditions):

- **Bel Air:** between 16h20 and 16h30
- **Douglasdale:** around 16h45
- **Broadacres:** around 17h00

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## 4. AFTERCARE

- All students registered for the bus service will be required to wait in Aftercare after co-curricular activities until the bus leaves at 16h00.
- There is **no Aftercare charge** for students using Bus Transport **unless they have lunch**, which will be charged separately.
- Lunch is served from Monday to Friday, and any student who is registered to receive lunch may collect their food, even if they are not using the bus that afternoon.

## 5. LOST PROPERTY

- The driver will keep any lost property left on the bus.
- Any lost **property that is not collected the next day** will be placed in the **school's lost property**.

## 6. GENERAL

- Parents are urged to join the **Knight Bus Service WhatsApp** group in the Knights Parents WhatsApp community to stay up to date with communication.
- The drivers each have a mobile phone for the school to contact them.
- The bus will leave promptly each day.
- **Please ensure you are at the drop-off point at least 5 minutes before the scheduled time**, as the bus drivers operate on a very tight schedule.
- Please **ensure that your child is safely on the bus before** you leave the departure point.
- **If an adult is not at the collection point to receive the students**, the driver is instructed to bring them back to school.
- The driver oversees the students on the bus and **must always obey the driver's instructions**.
- Students are required to **always remain seated while the bus is in motion**.
- **No eating or drinking** is permitted on the bus.
- **This Knights Bus Transport Policy has been put in place to assist Knights in providing a safe and efficient bus service for students.**
- These rules must be obeyed by all parents and bus users. **Failure to do so will result in disciplinary action, and serious and/or continued misconduct will result in the suspension of the student's use of the bus service.**

## 7. PARENTAL RESPONSIBILITY AND STUDENT SAFETY

- **Please ensure that you are at the pick-up point at least 5 minutes before the bus is due to stop.**
- **Parents are responsible for the safety of their children whilst they wait at the collection points and immediately before boarding school transport vehicles** each morning.
- **Parents are to remain with the student until he/she has safely entered the bus.**
- **Students will not be allowed to exit the bus unless there is an adult to collect them**, and will be returned to Knights if their **parent/guardian has not arrived to collect them**.
- Parents have a duty to read through the **Bus Transport Policy** with their child and **explain its importance and consequences for not adhering to it**.

## 8. BUS DRIVER RESPONSIBILITY

- The driver's primary job is to **operate the bus safely**.
- All students are **required to always respect and obey the driver's instructions**.
- The driver has sole **responsibility for all the students in the bus before, during and as they disembark**.



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### 9. STUDENT RESPONSIBILITY

Students **must understand and adhere** to the following Bus Transport rules:

- Wait in an **orderly, courteous and calm** manner.
- **Keep away** from the **side of the road and well clear of other traffic**.
- **Only board the bus on** the driver's instructions when the bus is **stationary**.
- Treat the drivers with **respect and follow their instructions**.
- **Remain seated whilst the bus is in transit** and always **use the seatbelt provided**.
- Do **not distract** the driver, except in an **emergency**.
- Treat other students **with care and respect**.
- **Do not eat or drink** on the bus.
- Do **not litter**.
- Do not **throw any objects in the bus** or out of **the windows**.
- Do **not vandalise the vehicle** or the **property of others**. If damage to the bus has been reported, the **parents/guardians may be liable for the damage caused**.
- If the **bus breaks down** or is in an **accident**, students are to **follow the driver's instructions** and **stay with the bus until another one arrives**.
- **Report any students behaving inappropriately** to the driver, teacher or the school principal.
- Ensure that all **belongings are collected before disembarking**.