

INTRODUCTION

We understand that parents' aspirations for their children include providing the best education they possibly can. To fulfill that mandate, we need to ensure we are adequately funded and fees, as our only income source, are paid timeously. It is imperative that you understand and support Knights' Fee Policy and Procedures. Please note that any reference to a "parent" in this Fee Policy and Procedures document is a reference to guardians as well.

PAYMENT OF FEES AND OTHER CHARGES

1. Non-refundable Fees

Application fee

A **R500 application fee (per child)** is payable on submission of your application forms. No application will be processed until the application fee is received.

Placement fee

On acceptance of your application, you are required to pay a **non-refundable placement fee of R3 000 (per child)** enrolled into Knights.

2. Invoicing

Invoices together with statements are sent between the 22nd and 25th of each month, **in advance**, for the following month's fees. All monthly invoices in respect of fees (including but not limited to any additional charges, e.g. Aftercare and Academic Support) are emailed to parents.

The onus is on the parents to immediately inform The Bursar (bursar@knightsschools.com) of any change to their email address.

3. Terms Associated with the Payment of Fees

2026 fees are invoiced monthly over 12 months, and **fees are due on or before the first business day of each month**, commencing in January.

As fees are due in advance, **payments received from the 15th of the month onwards are considered as payment for the following month's fees**. A statement from the school will constitute proof of the amount due, with the proviso that parents are entitled to object thereto within 7 (seven) days after receipt of such statement and provided that such objection shall be in writing.

4. Methods of payment

The preferred method of payment is debit order, with the exception of fees paid in advance as provided for in Point 6. Parents acknowledge that the amount to be deducted each month by way of debit order may vary, depending on the charges billed in the preceding month. Any returned debit order must (upon notification by the Bursar) be immediately replaced by an EFT or credit card payment to avoid suspension of the student.

If a debit order is not in place all payments may be made by **EFT, Debit or Credit Card on or before the last business day of each month** prior to the due date.

Banking details are as follows:

Account Name: Knights Education Group
Bank: First National Bank
Branch: Sandton City
Branch Code: 250655
Account No: 62789816398
Reference: Existing Parents – Knights Account No.
New Parents – Your Child's Surname & Year of entry

5. Cash Free Zone

Knights remains a cash free zone in 2026. The safety surrounding cash is something we take seriously for both our children and staff alike. The school has card facilities available for payments should parents find it more convenient to come into the office to make payments.

6. Discounts

Discount on advance payments is offered as follows:

- **Early bird discount on fees: 10% discount** if paid by EFT on or before 30 November 2025. If paying by credit card, the discount will be reduced to 7,5%.
- **Annually on fees: 7,5% discount** if paid by EFT on or before 15 January 2026. If paying by credit card the discount will be reduced to 5%.

Discount on siblings is offered as follows:

- 2nd child receives 5% discount
- 3rd child receives 7,5% discount

When you qualify for one type of discount, you cannot be eligible for another.

7. Default on Payment of Fees

- If payment is not received by the 7th day of each month, the school reserves the right to charge a **penalty of R500** to the account for fees which are in arrears.
- The school reserves the right to suspend any student from participating in the activities of the school. Upon settlement of the outstanding fees the student will be admitted back to class.
- Any failure by the student to attend classes will not reduce or in any way alter the parents' liabilities in respect of payment of the fees due.
- In the event that parents are experiencing any delays in paying fees by the due date an appointment must be set up with the Bursar within 5 working days of such fees being due. Adequate documentary proof of such financial difficulties must be furnished to the Bursar together with a suitable proposal for alternative arrangements for payment of outstanding fees. Such proposal will be put to the Knights Financial Committee for their determination. Their decision shall be made in their sole discretion and such decision shall bind the parents.
- Failure to follow the above procedure may result in deregistration of the student at the end of the academic year.

8. Notice

Parents are required to give one full term's notice during or before the first week of each term (i.e. 4 months). If notice is given during the term, the parents will be liable for the following term's fees, in accordance with the Knights contract signed. This will include any applicable annual increases. Knights reserves the right to accept a shorter period of notice of termination should the Principal determine that this is appropriate as per the individual circumstances.

Knights accepts provisional notice in cases where there is a possibility that your child might be leaving. We would encourage parents who have plans to move either due to relocation or any other reason, to rather give the provisional notice and avoid being liable for a full term when no notice is received.

9. Changes in Policy

Parents are hereby advised that the Board of Knights reserves the right at any time and in its sole discretion to vary the Fees Policy and Procedures provided for herein. Parents will be immediately advised in writing of any such changes.

10. Breach of the Fees Policy and Procedures

In the event of any breach of this Fees Policy and Procedures agreement both parents will be liable, jointly and severally, for the payment of school fees irrespective of any maintenance and/or court orders which may exist between the parties. The parties to this application undertake to pay all legal costs, including attorney/client fees and collection costs incurred by the school in the event of the school having to take legal action against any parent for the recovery of school fees. Any notice of legal action to be instituted against parents and all processes may be served at the chosen domicillium citandi et executandi address as stated in your contract with Knights.

We are pleased to share the Knights 2026 Fees. Our aim is to provide clarity, transparency and predictability for all families. These fees reflect our ongoing commitment to fairness and competitiveness while maintaining Knights' strong academic, cultural and sporting offerings.

Knights Fees 2026						
Pre School				Prep School		
Grades	Annual Fees	Full Day Option (over 12 months)	Half Day Option (over 12 months)	Grades	Annual Fees	Monthly Fees (over 12 months)
Gr 0000	R 82 900	R 6 908	R 4 808	Foundation Phase		
Gr 000	R 84 000	R 7 000	R 4 900	Gr 1	R 96 000	R 8 000
Gr 00	R 87 000	R 7 250	R 5 150	Gr 2	R 102 000	R 8 500
Gr 0	R 88 500	R 7 375	R 5 275	Gr 3	R 105 000	R 8 750
				Intersen Phase		
				Gr 4	R 108 000	R 9 000
				Gr 5	R 111 500	R 9 292
				Gr 6	R 115 000	R 9 583
				Gr 7	R 122 000	R 10 167

Included in fees:

Tuition | Levies | Co-curricular – Sport & Performing Arts | Wellness

Excluded in fees:

Uniform | Stationery | Textbooks | Camps (Gr 4-7) | School Photos | School Magazine | Devices (Gr 7) | Private Sports Clubs and Activities

Optional Extras:

Aftercare (Gr 1-7) | Holiday Club | Academic Support | Bus Transport

Academic Support	Annual	Invoiced monthly 01 Jan to 01 Dec
*2 Subjects (Mathematics and English)	R 36 250	R 3 021
1 Subject (IP Mathematics or English)	R 18 125	R 1 510

* Foundation Phase students must do both subjects

***Excluded in fees:**

Stationery | Textbooks

* Knights will order Academic Support textbooks and will bill parents accordingly

2026 ADDITIONAL COSTS



Grade Camps		
Grade	Due by	Amount
Grade 4	31 January 2026	R 1 900
Grade 5		R 2 200
Grade 6		R 2 500
Grade 7		R 3 500

Aftercare	Invoiced monthly	Daily rate (invoiced monthly)
Full time aftercare* – until 17h30	R 2 100	
Adhoc aftercare – until 17h30 latest		R 180

*Includes Holiday Club in April and August

Late fine fee – R250 per 30 minutes

Holiday Club	Daily rate (invoiced as required)
Holiday Club – Full day (08h00-16h00)	R 250
Holiday Club – Half day (08h00- 13h00)	R 200

Bus Transport	Invoiced monthly 01 Jan to 01 Nov
One way	R 900
Two way	R 1 800
Lunch option available (Monthly fee)	R 750

School Photos & Magazine				
	Applicable to	Due by	Amount	Payable
School Photos	All Grades	31 August 2026	R 350	Per student
School Magazine	All Grades	31 August 2026	R 400	Per family